



Modern College of Engineering

MCA Department

Academic Planner 2020-21 Term- I

Academic Activities and its planning are as follows:

Activity	Dates
Online Meeting conducted by HOD regarding Academic Planning to decide strategy to complete curriculum according to load distribution during pandemic situation	13/06/2020
Term Commencement	15/06/2020
Academic Planning Committee Meeting with Vice-Principal	20/06/2020
Submission of weekly report about number of students Registered / admitted department wise to the Academic Planning Committee	01/07/2020
Orientation Program	1 – 08/07/2020
Mini Project TY1,TY2- Online Submission of stage I	02/07/2020
Mentor Mentee Meeting with GFM (1 st)	6 – 11/07/2020
Online Meeting by Principal to take overview of Online Teaching in pandemic situation.	09/07/2020
Parent Meet	10/7/2020
First Attendance review of Theory & Practical 1 st (SY & TY)	15/07/2020
Review of registration and admission of students by GFM	15/07/2020
Syllabus (Theory + Practical) review meeting of GFM with HOD (1 st)	20 - 25/07/2020
Mini Project TY1,TY2- Online Submission of stage II	23/07/2020
Peer Feedback	27 – 31/07/2020
Mentor Mentee Meeting with GFM (2 nd)	03 - 08/08/2020
Mini Project TY1,TY2-Submission of stage III	13/08/2020
Attendance Review (Theory + Practical) (2 nd) (SY & TY)	17/08/2020
Syllabus (Theory+ Practical) review meeting of GFM with HOD	17 - 21/08/2020
Academic Planning Committee Meeting (Online) with Vice- Principal for discussion of academic activities in pandemic situation.	19/08/2020
Central Academic Coordinator's Telephonic meeting with Departmental Academic Coordinators regarding review of <ul style="list-style-type: none"> • online Teaching • Online Assessment • Project and Seminar 	02/09/2020
Mid Term Academic Verification	*02/09/2020 to 07/9/2020
Mini Project TY1,TY2-Mid Internal Demo Presentation	03/09/2020
Mid Term Faculty Feedback from students	07 - 12/09/2020



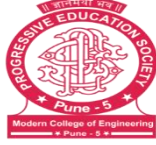
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Mini Project TY1,TY2-Submission of stage IV	11/09/2020
Attendance Review (Theory + Practical) (3 rd)	16/09/2020
Academic Planning Committee Meeting with Vice-Principal for academic activities review	21/09/2020
Open Book Test (SY & TY)	21 – 25/09/2020
Mentor Mentee Meeting with GFM (3 rd)	21 - 26/09/2020
Mini Project TY1,TY2-Final Presentation	26/09/2020
Syllabus (Theory+ Practical) review meeting of GFM with HOD (3 rd)	28 - 30/09/2020
MID Term Exam (SY & TY)	13 – 16/10/2020
Attendance Review (Theory + Practical) (4 th)	16/10/2020
Academic Planning Committee Meeting with Vice-Principal for academic activities review 0 Part Submission 0 Final Submission 0 End Term Exam	19/10/2020
Syllabus (Theory+ Practical) review meeting of GFM with HOD(4 th)	26 - 31/10/2020
MCQ Test (SY & TY)	26 - 31/10/2020
Part Submission of Lab work	28 - 30/10/2020
Academic Planning Committee Meeting with Vice-Principal for academic activities review	09/11/2020
Display submission schedule	11/11/2020
Final Attendance Review	23/11/2020
Final Syllabus Review	23/11/2020
Academic Planning Committee Meeting with Vice-Principal	24/11/2020
Extra lectures for students who faced some issue, during pandemic situation	25/11 – 3/12/2020
Display End Term Exam schedule	26/11/2020
End Term Exam	27/11/2020 – 3/12/2020
Course Exit and End Term Feedback from Students	2 – 5/12/2020
Academic Planning Committee Meeting with Vice-Principal	5/12/2020
Mock Oral Practical Exam (as per the need of course) and Final Submission	7 – 11/12/2020
Term Closure report submission by departmental Academic Coordinator to Central Academic Committee	10/12/2020

*Dates mentioned may change.

Following points to be noted:



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- Activities for slow and advance learners to be conducted continuously throughout the term as per the time table.
 - SE Online exam and TE, BE In-sem examination will be scheduled as per SPPU notification.
 - Mid sem academic verification will be conducted during TE and BE SPPU In-sem exams.
 - Spot physical verification will be conducted by committee as per convenience of committee members without any intimation.

Academic Coordinator

H.O.D. M.C.A

